



SWIMMING POOL OPERATING PROCEDURES.

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User group staff! You are responsible for the safe use of your group whilst they are in the pool and its surrounding area.

POOL DETAILS.

1. The swimming pool is open air, has a motorised cover and it is heated.
2. The dimensions of the pool are 12.12 metres (40ft) in length, 6.06 metres (20ft) wide and 0.90 metres (3ft) deep.
3. Due to the dimensions and depth of this pool Lifeguards are not provided, and the organisers must provide adult supervision to be able to use this pool.
4. Safety equipment is supplied; poles, ropes, some armbands & swimming aids are available for less confident young people.

RULES FOR THE SAFE USE OF THE SWIMMING POOL.

1. Permission to use the swimming pool must be obtained from the centre staff.
2. Group staff will be issued with the pool rules. These must be read out to pool users before the pool is opened.
3. Centre staff will check the pool water log to ensure the water has been tested before anyone is allowed into the water.
4. Centre staff will issue the group talk sheet, put out the lifesaving equipment, open the changing rooms, open the pool emergency telephone box & provide group staff with a whistle & walkie talkie, open the swimming pool cover, put in the steps and assist the staff group.

ACTION IN THE EVENT OF A FIRE

1. In the event of a fire normal fire procedures must be carried out and the group taken to the fire assembly point (car park).

ACTION IN THE EVENT OF AN EMERGENCY.

1. All centre staff will receive training as to the procedure in the event of an emergency.
2. In the event of an emergency, one group staff member must stay with the pool users at all times, the second will summon help from the centre staff.
3. All children must vacate the pool if there are any faeces or vomit in the pool. Centre staff will take the relevant action in removing these, check the water, and inform user groups when it is safe to be used.
4. Centre staff must be informed immediately in respect of any action required during the use of the pool.
5. Following an emergency or incident, the group's staff will submit a written report to the centre staff.

GENERAL

1. Centre staff are responsible for correct use of the swimming pool.
2. Centre staff are trained in the operation and maintenance of the swimming pool and its equipment and they are responsible to the management and trustees for the safe use of the pool.
3. The swimming pool is maintained and serviced regularly in accordance with the advice laid down by the manufactures and the health & safety executive.
4. Play Away is fully insured to include full employers & public liability cover in respect of the use of the swimming pool.

- I agree to abide by the above terms of use of the swimming pool
- I will ask for guidance from centre staff, if i am unsure of any the points above, or which arise whilst using the pool.
- I will adhere to all instructions and action from centre staff.

Signed _____

Print Name: _____

Date: _____

On behalf of: _____(Organisation)